

CLUVEX WP#2: [Preparatory Work for Virtual Exchange] WP Leader – Valeriya Ovcharuk, OSENU WP Co-Leader – Laura Riuttanen, UH			
--- Cooperation with CLUVEX Partner ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	5	Co-leader, representative of the UH does not seek to take part in the work, no contact	In fact, work began in September 2023
OSENU	10		
TSNUK	3	Representatives of TSNUK, YSU are present at the meetings but do not take any further action	
YSU	3		
UCPH	9	Representatives of UCPH, BioArt actively participate in the WP2	
BioArt	9		
--- Cooperation with other CLUVEX WP ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
WP1	9	We are in constant and fruitful interaction with the leader of WP-1 Alexander Mahura	In fact, work began in September 2023
WP2	10		
WP3	0	All employees responsible for the implementation of WP2 in OSENU take an active part in fulfilling the assigned tasks	
WP4	0		
WP5	9	We are in constant and fruitful interaction with the co-leader from WP5 OSENU - Oleg Shablili	
--- WP outcomes (achievements, problems encountered, dependencies on outcomes from other WPs) ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Achievements, problems, dependencies</i>	<i>Comments</i>
Task 2.1	8	Work has begun on the preparation of the Virtual Exchange Guidebook	

Questionnaire for CLUVEX WP Leaders #2 (1.10.2023-31.12.2023)

self-evaluation : quality of WPs/Task management

every 3 months - to be prepared by WP Leaders

CLUVEX WP#2: [Preparatory Work for Virtual Exchange] WP Leader – Valeriya Ovcharuk, OSENU WP Co-Leader – Laura Riuttanen, UH			
--- Cooperation with CLUVEX Partner ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	Assumed reorganization of Odessa State Environmental University and its merger with Odesa State University made the work more difficult	We are in constant and fruitful interaction with representatives of University of Helsinki and Taras Shevchenko National University in Kyiv
OSENU	10		
TSNUK	8		
YSU	8		
UCPH	8		
BioArt	9		
--- Cooperation with other CLUVEX WP ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
WP1	10	Assumed reorganization of Odessa State Environmental University and its merger with Odesa State University made the work more difficult	We are in constant and fruitful interaction with the leader of WP-1 Alexander Mahura and Maria Dominguez from the work team of the University of Helsinki and the project grant coordinator, Hanna Lappalainen All employees responsible for the implementation of WP2 in OSENU take an active part in fulfilling the assigned tasks
WP2	10		
WP3	10		
WP4	0		
WP5	9		
			We are in constant and fruitful interaction with the co-leader of WP5 OSENU - Oleh Shablii
--- WP outcomes (achievements, problems encountered, dependencies on outcomes from other WPs) ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Achievements, problems, dependencies</i>	<i>Comments</i>
Task 2.1	10	Virtual Exchange Guidebook (VEG)	At the stage of document preparation, interaction with other work packages occurs in the form of active participation of WP1 representatives (the University of Helsinki) in the elaboration of teaching materials
Task 2.2	10	Climate Literacy Guidebook (CLG)	
Task 2.3	10	Climate Messenger Code of Conduct (CMC)	

Questionnaire for CLUVEX WP Leaders #1 (1.07.2023-30.09.2023)

self-evaluation : quality of WPs/Task management

every 3 months - to be prepared by WP Leaders

CLUVEX WP3: [Staff Training for Virtual Exchange] WP Leader – Olga Shevchenko, Taras Shevchenko National University of Kyiv WP Co-Leader – Alexander Mahura, University of Helsinki		
--- Cooperation with CLUVEX Partner ---		
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>	<i>Problems encountered</i>	<i>Comments</i>
UH OSENU TSNUK YSU UCPH BioArt	-	Work on WP3 will begin next month (M4), thus so far there has been no CLUVEX Partner interaction to implement the tasks of this WP.
--- Cooperation with other CLUVEX WP ---		
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>	<i>Problems encountered</i>	<i>Comments</i>
WP1 WP2 WP3 WP4 WP5	-	Work on WP3 will begin next month (M4), thus so far there has been no interaction with other CLUVEX WP to implement the tasks of this WP.
--- WP outcomes (achievements, problems encountered, dependencies on outcomes from other WPs) ---		
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>	<i>Achievements, problems, dependencies</i>	<i>Comments</i>
Task 3.1 Task 3.2 Task 3.3		Work on WP3 will begin next month (M4), thus so far there have been no achievements, problems encountered, or dependencies on outcomes from other WPs.

Questionnaire for CLUVEX WP Leaders #2 (1.10.2023-31.12.2023)

self-evaluation : quality of WPs/Task management

every 3 months - to be prepared by WP Leaders

CLUVEX WP3: [Staff Training for Virtual Exchange] WP Leader – Olga Shevchenko, Taras Shevchenko National University of Kyiv WP Co-Leader – Alexander Mahura, University of Helsinki			
--- Cooperation with CLUVEX Partner ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	Not all partners have nominated candidates for the list of Facilitators / Moderators (there should be 10 people from each partner/university). As of 06.01.2024, only OSENU, TSNUK and YSU have provided 10 candidates each.	
OSENU	10		
TSNUK			
YSU	10		
UCPH	10		
BioArt	10		
--- Cooperation with other CLUVEX WP ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
WP1	10	-	<i>Cooperation with WP 1:</i> The WP3 leader prepared and sent all necessary reports. <i>Cooperation with WP 2:</i> Participating in online discussion (organized by the leader of the WP2 team) on 18 Oct 2023 for “Climate University for Virtual Exchange Guide Book”, creating a glossary & defining EU methodologies and approaches, didactical materials, forming EU experiences, and appointing individual responsibilities. Working on the 1st draft of the VE GuideBook (VEG) - "Guidelines - Climate University for Virtual". <i>Cooperation with WP 5:</i> The leaflet about the call for Virtual Exchange (VE) moderators was translated and posted this information on the official website of the Geography faculty of TSNUK.
WP2	10		
WP3			
WP4	10		
WP5	10		
--- WP outcomes (achievements, problems encountered, dependencies on outcomes from other WPs) ---			

<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Achievements, problems, dependencies</i>	<i>Comments</i>
Task 3.1 Task 3.2 Task 3.3		Creating the list of Facilitators / Moderators (10 from each partner/University). Dissemination of information about the call for Virtual Exchange (VE) moderators among colleagues from Ukrainian Universities, including publishing on the official website of the Geography faculty of TSNUK. Not all partners have nominated candidates for the list of Facilitators / Moderators (there should be 10 people from each partner/university). As of 06.01.2024, only OSENU, TSNUK and YSU have provided 10 candidates each.	



CLUVEX WP4: [Virtual Exchange Implementation at International Level] WP Leader – Alexander Baklanov, UCPH, DK WP Co-Leader – Sergiy Snizhko, TSNUK, UA			
--- Cooperation with CLUVEX Partner ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	No problems yet (see comments)	The WP4 is formally starting from the 2nd year of the project, so at this stage we just prepared the workplan and coordinated with the TSNUK – co-leader of WP4 and presented it for the consortium and all participating partners.
OSENU	9		
TSNUK	8		
YSU	7		
UCPH			
BioArt	5		
--- Cooperation with other CLUVEX WP ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
WP1	10	No problems yet (see comments)	The WP4 is formally starting from the 2nd year of the project, so at this stage we just prepared the workplan and coordinated with the project coordinator – UH – and TSNUK – co-leader of WP5 and the most connected WP3, as well as presented it for the consortium and all WPs and partners.
WP2	-		
WP3	5		
WP4			
WP5	-		
--- WP outcomes (achievements, problems encountered, dependencies on outcomes from other WPs) ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Achievements, problems, dependencies</i>	<i>Comments</i>
Task 4.1		No achievements and problems yet (see comments)	The WP4 is formally starting from the 2nd year of the project, so at this stage we just prepared the workplan and further connection with other WPs. No WP4 outcomes scheduled for the reporting period.
Task 4.2			
Task 4.3			

CLUVEX WP4: [Virtual Exchange Implementation at International Level] WP Leader – Alexander Baklanov, UCPH, DK WP Co-Leader – Sergiy Snizhko, TSNUK, UA			
--- Cooperation with CLUVEX Partner ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	We are encountering difficulties in filling the positions for moderators and SAB members, as there is currently a lack of interest among PhD students and postdocs	WP4 officially commences in project month 13. Currently, we are in the process of recruiting moderators and SAB members for the upcoming VE weeks.
OSENU	10		
TSNUK	10		
YSU	10		
UCPH	10		
BioArt	10		
--- Cooperation with other CLUVEX WP ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
WP1	10	No problems yet (see comments)	WP4 officially commences in project month 13. Currently, we are in the process of recruiting moderators and SAB members for the upcoming VE weeks.
WP2	10		
WP3	10		
WP4			
WP5	10		
--- WP outcomes (achievements, problems encountered, dependencies on outcomes from other WPs) ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Achievements, problems, dependencies</i>	<i>Comments</i>
Task 4.1		No achievements and problems yet (see comments)	WP4 officially commences in project month 13. Currently, we are in the process of recruiting moderators and SAB members for the upcoming VE weeks. There are no WP4 outcomes scheduled for this reporting period.
Task 4.2			
Task 4.3			

CLUVEX WP5: [Dissemination, Visibility and Sustainability] WP Leader – Arsen Aproyan (YSU) WP Co-Leader – Oleg Shabliy, (OSENNU)			
--- Cooperation with CLUVEX Partner ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	Changing and shifting the schedule of execution of several works within the framework of the project	All partners cooperate quite actively within the framework of the project, there are no problems in terms of cooperation. The only problem is that considering that the start was given on July 1 and all participating universities were on vacation, discussions of several issues and execution of works were organized in September.
OSENNU	9		
TSNUK	7		
YSU	10		
UCPH	8		
BioArt	8		
--- Cooperation with other CLUVEX WP 5			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
WP1	10	There are no problems and the work is on schedule	No comments
WP2	5		
WP3	-		
WP4	-		
WP5	10		
5 WP outcomes (achievements, problems encountered, dependencies on outcomes from other WPs) ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Achievements, problems, dependencies</i>	<i>Comments</i>
Task 5.1.	10	First, preliminary versions of the logo of the program were prepared. The partners chose the final one. The leaflet	

		of the program in English, the official trilingual website of the program, the Facebook page are ready. A preliminary version of the Dissemination Strategy have been discussed with partners and is ready for use in English. All partners had been sent the dissemination reporting form, which they must submit once every 6 months.	
Task 5.2.	10	Project logo, leaflet, official website, Facebook page are working	Work is being done to launch the 'Linkedin' page of the project as well.
Task 5.3.	-	It will be possible and logical to start working on this task after 6 months.	

CLUVEX WP5: [Dissemination, Visibility and Sustainability] WP Leader – Arsen Aproyan (YSU) WP Co-Leader – Oleg Shabliy, (OSENNU)			
--- Cooperation with CLUVEX Partner ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	Changing and shifting the schedule of execution of several works within the framework of the project	All partners cooperate quite actively within the framework of the project, there are no problems in terms of cooperation.
OSENNU	5		
TSNUK	9		
YSU	10		
UCPH	9		
BioArt	8		
--- Cooperation with other CLUVEX WP ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
WP1	10	There are no problems and the work is on schedule	No comments
WP2	9		
WP3	-		
WP4	-		
WP5	10		
--- WP outcomes (achievements, problems encountered, dependencies on outcomes from other WPs) ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Achievements, problems, dependencies</i>	<i>Comments</i>
Task 5.1.	10	First, preliminary versions of the logo of the program were prepared. The partners chose the final one.	Missing the DissR-1 from OSENNU

		The leaflet of the program in English, the official trilingual website of the program, the Facebook and Linkdin pages are ready. A preliminary version of the Dissemination Strategy have been discussed with partners and is ready for use in English. All partners had been sent the dissemination reporting form, which they must submit once every 6 months.	
Task 5.2.	10	Project logo, leaflet, official website, Facebook and Linkedin page are working	
Task 5.3.	-	It will be possible and logical to start working on this task after 6 months, from April 2024.	

Partner: Bioart Society (FBAS)

Ref.N	Title of activity	M01	M02	M03	Partner's contribution
Task.N	Task title	Jul 2023	Aug 2023	Sep 2023	
WP1 – Management and Quality Assurance (led – UH; M01-M36)					
T1.1	Project communication e-platform				
T1.2	Project meetings	x	x	x	Piritta Puhto and Yvonne Billimore participated in the CLUVEX Kick-off meeting in Helsinki in person, and in several working online meetings of the consortium.
T1.3	Quality assurance				
T1.4	Project reporting			x	Report for the first 3 months of the project is provided by Bioart Society in connection to our related tasks .
T1.5	Financial and contract management				
WP2 - Preparatory Work for Virtual Exchange (led – OSENU; M01-M18)					
T2.1	Virtual Exchange Guidebook (VEG)				
T2.2	Climate Literacy Guidebook (CLG)				
T2.3	Climate Messenger Code (CMC)				
T2.4	Developing training program/syllabi				
T2.5	Climate University content library and interactive exercises	x	x	x	FBAS has participated in compiling the Climate University content library relevant for VE, developing interactive exercises and group assignments
WP3 – Staff Training for Virtual Exchange (led – TSNUK; M04-M24)					
T3.1	Training of administrators and IT staff (hybrid format)				
T3.2	VE-based training for teachers and facilitators on Climate Univ's climate literacy for Climate Messengers (hybrid format)				

T3.3	VE-based training for teachers and facilitators in digital co-creation for Earth science students (hybrid format) based on Climate Univ. courses				
WP4 – Implementation for Virtual Exchange (led – UCPH; M13-M36)					
T4.1	Testing of Climate Literacy VEs				
T4.2	Digital co-creation VEs and international online pilot courses				
T4.3	Compilation of the best VE practices of CLUVEX partners and Climate University approach				
WP5 – Dissemination, Visibility and Sustainability (led – YSU; M01-M36)					
T5.1	Developing the project dissemination strategy and materials				
T5.2	Setting up and maintaining online representation of the project for wider audience	x	x	x	Communication manager Laura Millasnoore has worked to create communication around the coming VE-weeks and find facilitators to join the courses.
T5.3	Developing the project sustainability strategy				
Ref.N	Title of activity	M01	M02	M03	Partner's contribution
Task.N	Task title	Jul 2023	Aug 2023	Sep 2023	

Partner: Bioart Society (FBAS)

Ref.N	Title of activity	M04	M05	M06	Partner's contribution
Task.N	Task title	Oct 2023	Nov 2023	Dec 2023	
WP1 – Management and Quality Assurance (led – UH; M01-M36)					
T1.1	Project communication e-platform	x	x	x	Bioart Society has contributed to communication e-platform
T1.2	Project meetings	x	x	x	Yvonne Billimore and Piritta Puhto have participated in the monthly meetings as well as other planning meetings on 2023-10-23, 2023-11-29 and 2023-12-29
T1.3	Quality assurance				
T1.4	Project reporting			x	Bioart Society has done the required reports
T1.5	Financial and contract management		x		Bioart Society signed the agreement
WP2 - Preparatory Work for Virtual Exchange (led – OSENU; M01-M18)					
T2.1	Virtual Exchange Guidebook (VEG)				
T2.2	Climate Literacy Guidebook (CLG)				
T2.3	Climate Messenger Code (CMC)				
T2.4	Developing training program/syllabi	x	x	x	Artistic Director Yvonne Billimore and producer Lisa Kalkowski have participated in the training program planning; Bioart Society has actively participated in developing training program/syllabi
T2.5	Climate University content library and interactive exercises	x	x	x	Artistic Director Yvonne Billimore has been working on the content library and exercises; Bioart Society has participated in creating content library and interactive exercises
WP3 – Staff Training for Virtual Exchange (led – TSNUK; M04-M24)					
T3.1	Training of administrators and IT staff (hybrid format)				
T3.2	VE-based training for teachers and facilitators on Climate Univ's climate literacy for Climate Messengers (hybrid format)				
T3.3	VE-based training for teachers and facilitators in digital co-creation for Earth science students (hybrid format) based on Climate Univ. courses				

WP4 – Implementation for Virtual Exchange (led – UCPH; M13-M36)					
T4.1	Testing of Climate Literacy VEs				
T4.2	Digital co-creation VEs and international online pilot courses				
T4.3	Compilation of the best VE practices of CLUVEX partners and Climate University approach				
WP5 – Dissemination, Visibility and Sustainability (led – YSU; M01-M36)					
T5.1	Developing the project dissemination strategy and materials	x	x	x	Bioart Society has participated in the project dissemination work; Bioart Society has participated in the development of the project dissemination strategy and materials
T5.2	Setting up and maintaining online representation of the project for wider audience	x	x	x	Communication manager Laura Millasnoore has worked to create communication around the coming VE-weeks and find facilitators to join the courses.
T5.3	Developing the project sustainability strategy				
Ref.N	Title of activity	M04	M05	M06	Partner's contribution
Task.N	Task title	Oct 2023	Nov 2023	Dec 2023	

Partner: Odessa State Environmental University (OSENU)

Ref.N	Title of activity	M01	M02	M03	Partner's contribution
Task.N	Task title	July 2023	Aug 2023	Sep 2023	
WP1 – Management and Quality Assurance (led – UH; M01-M36)					
T1.1	Project communication e-platform				
T1.2	Project meetings				
T1.3	Quality assurance				
T1.4	Project reporting				
T1.5	Financial and contract management				
WP2 - Preparatory Work for Virtual Exchange (led – OSENU; M01-M18)					
T2.1	Virtual Exchange Guidebook (VEG)	X	X	X	All employees responsible for the implementation of WP2 in OSENU took an active part in fulfilling the task on the preparation of the Virtual Exchange Guidebook
T2.2	Climate Literacy Guidebook (CLG)				
T2.3	Climate Messenger Code (CMC)				
T2.4	Developing training program/syllabi				
T2.5	Climate University content library and interactive exercises				
WP3 – Staff Training for Virtual Exchange (led – TSNUK; M04-M24)					
T3.1	Training of administrators and IT staff (hybrid format)				
T3.2	VE-based training for teachers and facilitators on Climate Univ's climate literacy for Climate Messengers (hybrid format)				
T3.3	VE-based training for teachers and facilitators in digital co-creation for Earth science students (hybrid format) based on Climate Univ. courses				
WP4 – Implementation for Virtual Exchange (led – UCPH; M13-M36)					
T4.1	Testing of Climate Literacy VEs				
T4.2	Digital co-creation VEs and international online pilot courses				

T4.3	Compilation of the best VE practices of CLUVEX partners and Climate University approach				
WP5 – Dissemination, Visibility and Sustainability (led – YSU; M01-M36)					
T5.1	Developing the project dissemination strategy and materials	X	X	X	OSENU team contributed to development of the project dissemination strategy and materials
T5.2	Setting up and maintaining online representation of the project for wider audience				
T5.3	Developing the project sustainability strategy				
Ref.N	Title of activity	M01	M02	M03	Partner's contribution
Task.N	Task title	July 2023	Aug 2023	Sep 2023	



Partner: Odessa State Environmental University (OSENУ)

Ref.N	Title of activity	M04	M05	M06	Partner's contribution
Task.N	Task title	Oct 2023	Nov 2023	Dec 2023	
WP1 – Management and Quality Assurance (led – UH; M01-M36)					
T1.1	Project communication e-platform				
T1.2	Project meetings				
T1.3	Quality assurance				
T1.4	Project reporting				
T1.5	Financial and contract management				
WP2 - Preparatory Work for Virtual Exchange (led – OSENУ; M01-M18)					
T2.1	Virtual Exchange Guidebook (VEG)	X	X	X	OSENУ team took an active part in fulfilling the task on the preparation of the Virtual Exchange Guidebook
T2.2	Climate Literacy Guidebook (CLG)	X	X	X	OSENУ team took an active part in fulfilling the task on the elaboration of Climate Literacy Guidebook
T2.3	Climate Messenger Code (CMC)	X	X	X	OSENУ team took an active part in fulfilling the task on the development of Climate Messenger Code
T2.4	Developing training program/syllabi				
T2.5	Climate University content library and interactive exercises				
WP3 – Staff Training for Virtual Exchange (led – TSNUK; M04-M24)					
T3.1	Training of administrators and IT staff (hybrid format)				
T3.2	VE-based training for teachers and facilitators on Climate Univ's climate literacy for Climate Messengers (hybrid format)				
T3.3	VE-based training for teachers and facilitators in digital co-creation for Earth science students (hybrid format) based on Climate Univ. courses				
WP4 – Implementation for Virtual Exchange (led – UCPH; M13-M36)					
T4.1	Testing of Climate Literacy VEs				
T4.2	Digital co-creation VEs and international online pilot courses				

T4.3	Compilation of the best VE practices of CLUVEX partners and Climate University approach				
WP5 – Dissemination, Visibility and Sustainability (led – YSU; M01-M36)					
T5.1	Developing the project dissemination strategy and materials	X	X	X	OSENU team contributed to review of the project dissemination strategy and developed the dedicated info posters, banners and a leaflet
T5.2	Setting up and maintaining online representation of the project for wider audience	X	X	X	Digital materials: info posters, banners and a leaflet developed and available at https://drive.google.com/drive/u/3/folders/1LZIAMTLZbpDNUiW2V4xZUJP4jDI36Okq The CLUVEX poster was represented at the International Exhibition 'Education and Career – the Students' Day 2023' held on 17-18 November 2023 to be available online for the next 6 months, https://online.osvitaexpo.com.ua/study/odeskij-derzhavnij-ekologichnij-universitet/
T5.3	Developing the project sustainability strategy				
Ref.N	Title of activity	M04	M05	M06	Partner's contribution
Task.N	Task title	Oct 2023	Nov 2023	Dec 2023	

Partner: Taras Shevchenko National University of Kyiv (TSNUK)

Ref.N	Title of activity	M01	M02	M03	Partner's contribution
Task.N	Task title	Jul 2023	Aug 2023	Sep 2023	
WP1 – Management and Quality Assurance (led – UH; M01-M36)					
T1.1	Project communication e-platform	X	X	X	
T1.2	Project meetings	X	X	X	Participation in the CLUVEX meetings: Online Kick-Off-Meeting of the CLUVEX project - 30 August 2023 (Olga Shevchenko, Sergiy Snizhko); CLUVEX Monthly meeting - 25 September 2023 (Olga Shevchenko)
T1.3	Quality assurance				
T1.4	Project reporting	X	X	X	Report for the first 3 months of the project is provided by the TSNUK team.
T1.5	Financial and contract management	X	X	X	Preparation for signing the Consortium Agreement.
WP2 - Preparatory Work for Virtual Exchange (led – OSENU; M01-M18)					
T2.1	Virtual Exchange Guidebook (VEG)	X	X	X	TSNUK formed a team for the implementation of this task and this team is waiting for the instructions of the WP2 leader.
T2.2	Climate Literacy Guidebook (CLG)				
T2.3	Climate Messenger Code (CMC)				
T2.4	Developing training program/syllabi	X	X	X	TSNUK formed a team for the implementation of this task and this team is waiting for the instructions of the WP2 leader.
T2.5	Climate University content library and interactive exercises				
WP3 – Staff Training for Virtual Exchange (led – TSNUK; M04-M24)					
T3.1	Training of administrators and IT staff (hybrid format)				
T3.2	VE-based training for teachers and facilitators on Climate Univ's climate literacy for Climate Messengers (hybrid format)				
T3.3	VE-based training for teachers and facilitators in digital co-creation for Earth science students (hybrid format) based on Climate Univ. courses				

WP4 – Implementation for Virtual Exchange (led – UCPH; M13-M36)					
T4.1	Testing of Climate Literacy VEs				
T4.2	Digital co-creation VEs and international online pilot courses				
T4.3	Compilation of the best VE practices of CLUVEX partners and Climate University approach				
WP5 – Dissemination, Visibility and Sustainability (led – YSU; M01-M36)					
T5.1	Developing the project dissemination strategy and materials	X	X	X	Participating in the discussion about the final version of the project logo and Dissemination Strategy. The main information about the CLUVEX project, team, and task etc. for the official website was translated into Ukrainian. The TSNUK team received the dissemination reporting form, which must be submitted once every 6 months.
T5.2	Setting up and maintaining online representation of the project for wider audience	X	X	X	Publication about the start of the CLUVEX project was made on the official website of the Geography faculty of TSNUK: (https://geo.knu.ua/%d0%b1%d0%b5%d0%b7-%d0%ba%d0%b0%d1%82%d0%b5%d0%b3%d0%be%d1%80%d1%96%d1%97/rozpochavsya-proyekt-climate-university-for-virtual-exchanges-cluvex-yevropejskoyiprogramy-erasmus/).
T5.3	Developing the project sustainability strategy				
Ref.N	Title of activity	M01	M02	M03	Partner's contribution
Task.N	Task title	Jul 2023	Aug 2023	Sep 2023	

Partner: Taras Shevchenko National University of Kyiv (TSNUK)

Ref.N	Title of activity	M04	M05	M06	Partner's contribution
Task.N	Task title	Oct 2023	Nov 2023	Dec 2023	
WP1 – Management and Quality Assurance (led – UH; M01-M36)					
T1.1	Project communication e-platform	X	X	X	The project team has been clearly formed at TSNUK. The team members were approved by the order of the TSNUK rector.
T1.2	Project meetings	X	X	X	Participation in the CLUVEX meetings: CLUVEX Monthly meeting 23 October 2023 (Olga Shevchenko); CLUVEX Hybrid Kick-Off-Meeting - Reporting Summary 30-31 October 2023 (Olga Shevchenko, Kateryna Saloid, (SAB), Oleksii Kazakevych (SAB)); CLUVEX Monthly meeting 29 November 2023 (Olga Shevchenko).
T1.3	Quality assurance				
T1.4	Project reporting	X	X	X	Report for the second 3 months of the project is provided by WP3 and the TSNUK team.
T1.5	Financial and contract management	X	X	X	Andrii Gozhyk (Vice-Rector for Education) representative of TSNUK signed the Consortium Agreement. The transfer of the first tranche of the project was conducted and Taras Shevchenko National University of Kyiv already received the funds.
WP2 - Preparatory Work for Virtual Exchange (led – OSENU; M01-M18)					
T2.1	Virtual Exchange Guidebook (VEG)	X	X	X	Participating in online discussion (organized by the OSENU team) on 18 Oct 2023 for “Climate University for Virtual Exchange Guide Book”, creating glossary & defining methodologies and approaches, didactical materials, form EU experiences; appointing individual responsibilities. Working on the 1st draft of the VE GuideBook (VEG) - "Guidelines - Climate University for Virtual”.
T2.2	Climate Literacy Guidebook (CLG)				
T2.3	Climate Messenger Code (CMC)				
T2.4	Developing training program/syllabi	X	X	X	TSNUK formed a team for the implementation of this task and this team is waiting for the instructions of the WP2 leader.
T2.5	Climate University content library and interactive exercises				

WP3 – Staff Training for Virtual Exchange (led – TSNUK; M04-M24)					
T3.1	Training of administrators and IT staff (hybrid format)				
T3.2	VE-based training for teachers and facilitators on Climate Univ's climate literacy for Climate Messengers (hybrid format)	X	X	X	Creating the list of Facilitators / Moderators (10 from each partner/University). Dissemination of information about the call for Virtual Exchange (VE) moderators among colleagues from Ukrainian Universities, including publishing on the official website of the Geography faculty of TSNUK (https://geo.knu.ua/%d0%b1%d0%b5%d0%b7-%d0%ba%d0%b0%d1%82%d0%b5%d0%b3%d0%be%d1%80%d1%96%d1%97/doluchajtes-do-proyektu-cluvex-v-yakosti-moderatora-grupy-virtualnogo-obminu/).
T3.3	VE-based training for teachers and facilitators in digital co-creation for Earth science students (hybrid format) based on Climate Univ. courses				
WP4 – Implementation for Virtual Exchange (led – UCPH; M13-M36)					
T4.1	Testing of Climate Literacy VEs				
T4.2	Digital co-creation VEs and international online pilot courses				
T4.3	Compilation of the best VE practices of CLUVEX partners and Climate University approach				
WP5 – Dissemination, Visibility and Sustainability (led – YSU; M01-M36)					
T5.1	Developing the project dissemination strategy and materials	X	X	X	Preparing dissemination report on the results of work for the first 6 months (according to the approved dissemination reporting form).
T5.2	Setting up and maintaining online representation of the project for wider audience	X	X	X	The leaflet about the call for Virtual Exchange (VE) moderator was translated into Ukrainian. Publication about the call for Virtual Exchange (VE) moderators on the official website of the Geography faculty of TSNUK (https://geo.knu.ua/%d0%b1%d0%b5%d0%b7-%d0%ba%d0%b0%d1%82%d0%b5%d0%b3%d0%be%d1%80%d1%96%d1%97/doluchajtes-do-proyektu-cluvex-v-yakosti-moderatora-grupy-virtualnogo-obminu/).
T5.3	Developing the project sustainability strategy				
Ref.N	Title of activity	M04	M05	M06	Partner's contribution
Task.N	Task title	Oct 2023	Nov 2023	Dec 2023	

Partner: University Of Copenhagen (UCPH/UoC)

Ref.N	Title of activity	M01	M02	M03	Partner's contribution
Task.N	Task title	Jul 2023	Aug 2023	Sep 2023	
WP1 – Management and Quality Assurance (led – UH; M01-M36)					
T1.1	Project communication e-platform				
T1.2	Project meetings	x	x	x	Alexander Baklanov participated in the CLUVEX Kick-off meeting in Helsinki in person, and in several working teleconferences of the consortium.
T1.3	Quality assurance				
T1.4	Project reporting			x	Report for the first 3 months of the project is provided by WP4 and the UCPH team.
T1.5	Financial and contract management				
WP2 - Preparatory Work for Virtual Exchange (led – OSENU; M01-M18)					
T2.1	Virtual Exchange Guidebook (VEG)				
T2.2	Climate Literacy Guidebook (CLG)				
T2.3	Climate Messenger Code (CMC)				
T2.4	Developing training program/syllabi				
T2.5	Climate University content library and interactive exercises				
WP3 – Staff Training for Virtual Exchange (led – TSNUK; M04-M24)					
T3.1	Training of administrators and IT staff (hybrid format)				
T3.2	VE-based training for teachers and facilitators on Climate Univ's climate literacy for Climate Messengers (hybrid format)				
T3.3	VE-based training for teachers and facilitators in digital co-creation for Earth science students (hybrid format) based on Climate Univ. courses				
WP4 – Implementation for Virtual Exchange (led – UCPH; M13-M36)					
T4.1	Testing of Climate Literacy VEs				Not started yet. WP4 Plan & Report for the first 3 months of WP4 are provided by UCPH

T4.2	Digital co-creation VEs and international online pilot courses				
T4.3	Compilation of the best VE practices of CLUVEX partners and Climate University approach				
WP5 – Dissemination, Visibility and Sustainability (led – YSU; M01-M36)					
T5.1	Developing the project dissemination strategy and materials				
T5.2	Setting up and maintaining online representation of the project for wider audience				
T5.3	Developing the project sustainability strategy				
Ref.N	Title of activity	M01	M02	M03	Partner's contribution
Task.N	Task title	Jul 2023	Aug 2023	Sep 2023	



Partner: University of Copenhagen (UCPH)

Ref.N	Title of activity	M04	M05	M06	Partner's contribution
Task.N	Task title	Oct 2023	Nov 2023	Dec 2023	
WP1 – Management and Quality Assurance (led – UH; M01-M36)					
T1.1	Project communication e-platform				
T1.2	Project meetings	X	X		Alexander Baklanov participated in the CLUVEX monthly meetings on 2023-10-23, 2023-11-29
T1.3	Quality assurance				
T1.4	Project reporting			X	Report for the second quarter of the project is provided by WP4 and the UCPH team
T1.5	Financial and contract management			X	UCPH signed the consortium agreement, following which the first tranche of funds from the European Commission was received.
WP2 - Preparatory Work for Virtual Exchange (led – OSENU; M01-M18)					
T2.1	Virtual Exchange Guidebook (VEG)				
T2.2	Climate Literacy Guidebook (CLG)				
T2.3	Climate Messenger Code (CMC)				
T2.4	Developing training program/syllabi				
T2.5	Climate University content library and interactive exercises				
WP3 – Staff Training for Virtual Exchange (led – TSNUK; M04-M24)					
T3.1	Training of administrators and IT staff (hybrid format)				
T3.2	VE-based training for teachers and facilitators on Climate Univ's climate literacy for Climate Messengers (hybrid format)				
T3.3	VE-based training for teachers and facilitators in digital co-creation for Earth science students (hybrid format) based on Climate Univ. courses				
WP4 – Implementation for Virtual Exchange (led – UCPH; M13-M36)					
T4.1	Testing of Climate Literacy VEs				

T4.2	Digital co-creation VEs and international online pilot courses				
T4.3	Compilation of the best VE practices of CLUVEX partners and Climate University approach				
WP5 – Dissemination, Visibility and Sustainability (led – YSU; M01-M36)					
T5.1	Developing the project dissemination strategy and materials				
T5.2	Setting up and maintaining online representation of the project for wider audience				
T5.3	Developing the project sustainability strategy				
Ref.N	Title of activity	M04	M05	M06	Partner's contribution
Task.N	Task title	Oct 2023	Nov 2023	Dec 2023	

Partner: YEREVAN STATE UNIVERSITY (YSU)

Ref.N	Title of activity	M01	M02	M03	Partner's contribution
Task.N	Task title	Jul 2023	Aug 2023	Sep 2023	
WP1 – Management and Quality Assurance (led – UH; M01-M36)					
T1.1	Project communication e-platform	X	X	X	The project team has been clearly formed at Yerevan State University, it is planned to sign contracts with all members.
T1.2	Project meetings	X	X	X	The online and face-to-face meetings planned by the project were organized, the coordinator adequately presented all tasks and tasks of the project, all the questions raised were answered.
T1.3	Quality assurance	X	X	X	Project quality assurance issues have been discussed, but there is a need to launch a "Quality Assurance Strategy" to provide a more quantitative and qualitative assessment of project tasks and the implementation of WP's.
T1.4	Project reporting	X	X	X	Project reporting forms are developed and given to the all partners with clear deadlines
T1.5	Financial and contract management	X	X	X	The transfer of the first tranche of the project is in progress and the Yerevan State Hospital has not yet received the funds
WP2 - Preparatory Work for Virtual Exchange (led – OSENU; M01-M18)					
T2.1	Virtual Exchange Guidebook (VEG)	X	X	X	In terms of the implementation of this task, the YSU team has been formed and is waiting for the instructions of the WP' leader
T2.2	Climate Literacy Guidebook (CLG)				
T2.3	Climate Messenger Code (CMC)				
T2.4	Developing training program/syllabi	X	X	X	In terms of the implementation of this task, the YSU team has been formed and is waiting for the instructions of the WP' leader
T2.5	Climate University content library and interactive exercises	X	X	X	-
WP3 – Staff Training for Virtual Exchange (led – TSNUK; M04-M24)					
T3.1	Training of administrators and IT staff (hybrid format)				

T3.2	VE-based training for teachers and facilitators on Climate Univ's climate literacy for Climate Messengers (hybrid format)				
T3.3	VE-based training for teachers and facilitators in digital co-creation for Earth science students (hybrid format) based on Climate Univ. courses				
WP4 – Implementation for Virtual Exchange (led – UCPH; M13-M36)					
T4.1	Testing of Climate Literacy VEs				
T4.2	Digital co-creation VEs and international online pilot courses				
T4.3	Compilation of the best VE practices of CLUVEX partners and Climate University approach				
WP5 – Dissemination, Visibility and Sustainability (led – YSU; M01-M36)					
T5.1	Developing the project dissemination strategy and materials	X	X	X	First, preliminary versions of the logo of the program were prepared. The partners chose the final one. The leaflet of the program in English, the official trilingual website of the program, the Facebook page are ready. A preliminary version of the Dissemination Strategy have been discussed with partners and is ready for use in English. All partners had been sent the dissemination reporting form, which they must submit once every 6 months.
T5.2	Setting up and maintaining online representation of the project for wider audience	X	X	X	Project logo, leaflet, official website, Facebook page are working. Work is being done to launch the 'Linkedin' page of the project as well.
T5.3	Developing the project sustainability strategy				It will be possible and logical to start working on this task after 6 months.
Ref.N	Title of activity	M01	M02	M03	Partner's contribution
Task.N	Task title	Jul 2023	Aug 2023	Sep 2023	

Partner: YEREVAN STATE UNIVERSITY (YSU)

Ref.N	Title of activity	M04	M05	M06	Partner's contribution
Task.N	Task title	Oct 2023	Nov 2023	Dec 2023	
WP1 – Management and Quality Assurance (led – UH; M01-M36)					
T1.1	Project communication e-platform	X	X	X	Communication with all partners of the project is active through several platforms, in terms of website, personal mails, and online monthly meetings. It is also important that separate online meetings were organized to discuss WP1 and WP2 issues.
T1.2	Project meetings	X	X	X	We have participated in all online monthly meetings of the program, with the co-author (WP2) of individual meetings.
T1.3	Quality assurance	X	X	X	With partners YSU developed quality assurance plan considering specifics (development, training, implementation, dissemination) of each WP and implement corresponding measures
T1.4	Project reporting	X	X	X	The 1st part of the project reports was submitted on time, we are submitting the 2nd reports with a delay, because there was a need to discuss with all YSU members of the group.
T1.5	Financial and contract management	X	X	X	All YSU team members have contracts signed by the rector.
WP2 - Preparatory Work for Virtual Exchange (led – OSENU; M01-M18)					
T2.1	Virtual Exchange Guidebook (VEG)	X	X	X	3 members of the YSU team participated in this task, it was also discussed with student representatives
T2.2	Climate Literacy Guidebook (CLG)		X	X	4 members of the YSU team participated in this task, it was also discussed with student representatives
T2.3	Climate Messenger Code (CMC)				In terms of the implementation of this task, the YSU team has been formed and is waiting for the instructions of the WP' leader
T2.4	Developing training program/syllabi				In terms of the implementation of this task, the YSU team has been formed and is waiting for the instructions of the WP' leader
T2.5	Climate University content library and interactive exercises			X	In terms of the implementation of this task, the YSU team has been formed and is waiting for the instructions of the WP' leader

WP3 – Staff Training for Virtual Exchange (led – TSNUK; M04-M24)					
T3.1	Training of administrators and IT staff (hybrid format)				
T3.2	VE-based training for teachers and facilitators on Climate Univ's climate literacy for Climate Messengers (hybrid format)				
T3.3	VE-based training for teachers and facilitators in digital co-creation for Earth science students (hybrid format) based on Climate Univ. courses				
WP4 – Implementation for Virtual Exchange (led – UCPH; M13-M36)					
T4.1	Testing of Climate Literacy VEs				
T4.2	Digital co-creation VEs and international online pilot courses				
T4.3	Compilation of the best VE practices of CLUVEX partners and Climate University approach				
WP5 – Dissemination, Visibility and Sustainability (led – YSU; M01-M36)					
T5.1	Developing the project dissemination strategy and materials	X	X	X	The dissemination strategy was prepared, reviewed and approved by the CLUVEX consortium partners. It covers dissemination activities to reach various target groups: students (wide range students and natural sciences students), teaching staff, practicing experts, VE facilitators, university management, volunteers, applicants, parents, partners and citizens. Dissemination materials are designed and produced.
T5.2	Setting up and maintaining online representation of the project for wider audience	X	X	X	The CLUVEX logo, motto, hashtag, images or concepts was generated and approved to establish a clear identity of the project. CLUVEX webpages created on the consortium partners' websites and updated regularly. CLUVEX social media profiles created and updated regularly.
T5.3	Developing the project sustainability strategy				It will be possible and logical to start working on this task after 6 months, from April 2024.
Ref.N	Title of activity	M04	M05	M06	Partner's contribution
Task.N	Task title	Oct 2023	Nov 2023	Dec 2023	

Questionnaire for CLUVEX Partner Leaders #1 (1.07.2023 - 31.12.2023)

cooperation with Partners, information and financial management

every 6 months - to be prepared by Partner's/Team's Leaders

CLUVEX Partner: [Bioart Society]			
--- Cooperation with CLUVEX Partner ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	No problems with anyone	
OSENU	10		
TSNUK	10		
YSU	10		
UCPH	10		
BioArt			
--- Information management ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	No problems	
OSENU	10		
TSNUK	10		
YSU	10		
UCPH	10		
BioArt			
--- Financial management ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	No problems	Very good job!
OSENU			
TSNUK			
YSU			
UCPH			
BioArt			

Questionnaire for CLUVEX Partner Leaders #1 (1.07.2023-31.12.2023)

cooperation with Partners, information and financial management

every 6 months - to be prepared by Partner's/Team's Leaders

CLUVEX Partner: Odessa State Environmental University, OSENU			
--- Cooperation with CLUVEX Partner ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	-	
OSENU			
TSNUK	10		
YSU	10		
UCPH	10		
BioArt	10		
--- Information management ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	-	
OSENU			
TSNUK	10		
YSU	10		
UCPH	10		
BioArt	10		
--- Financial management ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	-	
OSENU			
TSNUK	10		
YSU	10		
UCPH	10		
BioArt	10		

Questionnaire: CLUVEX Partner Leaders #1 (1.07.2023-31.12.2023)

cooperation with Partners, information and financial management

every 6 months - to be prepared by Partner's/Team's Leaders

CLUVEX Partner: Taras Shevchenko National University of Kyiv, TSNUK			
--- Cooperation with CLUVEX Partner ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	-	
OSENU	10		
TSNUK			
YSU	10		
UCPH	10		
BioArt	10		
--- Information management ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	-	
OSENU	10		
TSNUK			
YSU	10		
UCPH	10		
BioArt	10		
--- Financial management ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	-	
OSENU	10		
TSNUK			
YSU	10		
UCPH	10		
BioArt	10		

Questionnaire: CLUVEX Partner Leaders #1 (1.07.2023–31.12.2023)

cooperation with Partners, information and financial management

every 6 months - to be prepared by Partner's/Team's Leaders

CLUVEX Partner: [University of Copenhagen (UCPH)]			
--- Cooperation with CLUVEX Partner ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	No problem	
OSENU	10		
TSNUK	10		
YSU	10		
UCPH			
BioArt	10		
--- Information management ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	No problem	
OSENU	10		
TSNUK	10		
YSU	10		
UCPH			
BioArt	10		
--- Financial management ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	WP 4 leader has not yet been employed by UCPH/NBI	Due to a personnel shortage within the Finance and Human Resources departments at the University of Copenhagen, Niels Bohr Institute, the hiring process is experiencing significant delays
OSENU	10		
TSNUK	10		
YSU	10		
UCPH	4		
BioArt	10		

Questionnaire: CLUVEX Partner Leaders #1 (1.10.2023-31.12.2023)

cooperation with Partners, information and financial management

every 6 months - to be prepared by Partner's/Team's Leaders

CLUVEX Partner: [YEREVAN STATE UNIVERSITY]			
--- Cooperation with CLUVEX Partner ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	In terms of cooperation, we have been passive with our partners in Odessa, we think the reason is the war situation in Ukraine.	
OSENU	8		
TSNUK	10		
YSU	10		
UCPH	10		
BioArt	10		
--- Information management ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	No problem	
OSENU	9		
TSNUK	10		
YSU	10		
UCPH	10		
BioArt	10		
--- Financial management ---			
<i>Satisfaction (on scale 0-10 scale) from cooperation with:</i>		<i>Problems encountered</i>	<i>Comments</i>
UH	10	No problem	All YSU participants of the project received the planned salaries for the first 6 months, there are no problems.
OSENU			
TSNUK			
YSU			
UCPH			
BioArt			